

**RESOLUTION NO. 09-72**

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ERIE COUNTY, OHIO, FOR THE PURPOSE OF AMENDING RULES FOR THE MEETINGS OF THE BOARD OF ERIE COUNTY COMMISSIONERS**

The Board of County Commissioners of Erie County, Ohio, met this 12th day of February, 2009, in Regular Session with the following members present:

William J. Monaghan, Thomas M. Ferrell, Jr., and Patrick J. Shenigo.

Mr. Ferrell introduced the following resolution and moved its adoption.

**WHEREAS**, on January 12, 2009, this Board adopted Resolution No. 09-12, setting regular and special Board meetings and establishing rules for these meetings; and

**WHEREAS**, it has been determined that these rules are in need of amending; **NOW THEREFORE**,

**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ERIE COUNTY, OHIO:**

**THAT**, this Board hereby amends Resolution No. 09-12, and establishes the following rules as to the meetings of the Erie County Board of Commissioners and providing sufficient notice of these meetings to the media and other interested parties as follows:

1. The annual organizational meeting of the Board shall be held in accordance with O.R.C. 305.05 on the second Monday of January of each year, at 8:45 a.m.
2. This Board will hold regularly scheduled sessions on Monday and Thursday mornings at 9:00 a.m. at the Erie County Services Center, 2900 Columbus Avenue, Sandusky.
3. Fifty such regular sessions will be held each year in accordance with Ohio Revised Code Section 305.06.
4. Executive sessions will be held pursuant to Section 121.22(G) of the Ohio Revised Code.
5. Special and emergency sessions will be held at the call of the Board.
6. The Clerk of the Board shall give notice to the media of the date, time, location and purpose of a special session no later than twenty-four hours before the meeting is to start or, if not possible, as soon as the special session has been called.
7. Any person may request the time and place of all regularly scheduled meetings by submitting a request to the Clerk of the Board.
8. Any person, upon written request, and as provided herein, may obtain reasonable advance notification of all meetings at which any specific item appears on the agenda. Each such person shall file, with the Clerk, a written request specifying the person's name, address, telephone number and/or e-mail address, along with the specific type of public business that is of interest, and

the amount of time this request covers (not to exceed three months).

9. Any information or necessary action that an elected official or Commissioners' department head wishes to be reviewed or considered by the Board shall be submitted to the Clerk of the Board by noon two working days preceding the meeting (i.e., noon on Thursday for a Monday meeting and noon on Tuesday for a Thursday meeting).
10. Public comment is welcomed by the Board. A three-minute session (per person) will be placed on the agenda to allow for comments and questions from the public and media. A fifteen-minute session will be allotted to those who wish to speak to the Board, upon confirmation of the President of the Commission, providing that information on the topic to be discussed is presented to the Clerk of the Board by noon two (2) working days preceding the meeting. Name, address, and group affiliation must be provided. If this information is not provided, comments will be heard during the three-minute session set on the agenda.

**THAT**, this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code.

Mr. Shenigo seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

**Roll Call:** Mr. Ferrell, Aye; Mr. Shenigo, Aye; Mr. Shenigo, Aye

**Adopted:** February 12, 2009

### **CERTIFICATE**

I, Carolyn L. Hauenstein, Clerk of the Board of County Commissioners of Erie County, Ohio, hereby do certify that the above is a true and correct copy of resolution adopted by said Board under said date, and as same appears in Commissioners' Journal Volume #169.

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Clerk  
Board of County Commissioners  
of Erie County, Ohio

Approved by County Administrator \_\_\_\_\_  
Michael J. Bixler

establishing regular and special board mtgs-amendment/clh